

MEETING OF THE VESTRY OF TRINITY CATHEDRAL PARISH

Vestry Minutes for April 22, 2021

Vestry (Names marked with an asterisk were present):

*Michael Beal	*Jonathan Milling
*Maryanne Belser, Clerk	*Clarke Newton
*Ward Briggs	*Kenzie Newton
*Missy Caughman	*Virginia Ravenel
*Gus Chapman, Junior Warden	*Tim Owens
*Elizabeth Dorn	Jessica Shand
*Scotty Frantz	*Llewellyn Shealy, Senior Warden
Ann Gluse	*Wade Stinnette, Senior Warden Emeritus
*Hayne Hodges III	*Stephen West, Finance Chair
*Marian Hornsby	*Doak Wolfe

Invited Representatives:

*Dan Fritze, Chancellor	Lynn Evans, Daughters of the Holy Cross
*Pamela Lackey, Trinity Foundation	*Liz Summers, Treasurer
*Eleanor Whitehead, Still Hopes	

Staff:

*The Very Rev. Dean Dane Boston -	*Donald Benson, Canon for Administration -
*The Rev. Canon Dorian Del Priore	*Jessica Umbach, Director of Communications
*The Rev. Canon Patsy Malanuk	

Minutes:

I. Call to Order / Opening Prayer D. Boston
Dean Boston called the meeting to order at 6:02pm.

II. Bible Study D. Boston
Dean Boston led the Vestry in a discussion of the Feast of Saint Anselm of Canterbury.

III. Dispatch of Business

A. Approval of Minutes of March Meeting

D. Boston

Two edits were suggested by Vestry members and a motion was made by Michael Beal and seconded by Hayne Hodges to approve and adopt the minutes of the March meeting.

B. Senior Warden's Report

L. Shealy

Llewellyn Shealy updated Vestry on the progress of the Gift Acceptance Committee. She also updated the group on an initiative to thank the Staff of the Cathedral (by Kirsten Moorman) and stated that there is renewed excitement by the level of momentum and engagement.

C. Dean's Report

D. Boston

Dean Boston reflected on success of Holy Week and implementation of new systems to make worship easier. There was an estimated 220 attendees at COVID capacities for Easter service. The Dean addressed the many events and updates coming in the Spring for the Cathedral including a Candidate for youth director, EYC events and strategic planning.

Ward Briggs introduced an issue with the changes that occur with each service. Briggs suggested protocol decisions need to be taken through the Dean. Dean Boston discussed that these changes are adaptations to the moving target of COVID-era worship and is working with Dr. Jared Johnson to improve communication between departments, hospitality, Communications, leadership, alter guild, sextons, flower guild, etc. He is actively looking to find ways to bring these groups together and improve the communication between these constituencies with overall goal and purpose.

Follow-up questions regarding the search for Youth Director and "back-to-normal" status for worship were discussed.

E. Finance & Treasurer's Report

S. West

Stephen West prepared a financial report with the Treasurer for submission to the record. Liz Summers presented overview of financials. Additionally, the PPP loan was forgiven by the SBA.

Dean Boston addressed grant money that was received for replacement of playground equipment and the recommendation by the Finance Committee to use the funds. Motion was presented by the Finance Committee to replace the equipment and seconded by Llewellyn Shealy. .

IV. Old Business

A. Stewardship 2021

Gus Chapman updated the group on the calls the Vestry made and was thankful with a reminder for some additional work to be accomplished. Please see attached Stewardship Report for additional information.

B. Committee Reports

Reports were submitted by Men of Trinity, Properties, Stewardship, Daughters of the Holy Cross and the Trinity Foundation.

Doak Wolfe addressed concerns he has over the pew torches and conversation/questions followed.

V. New Business

A. Stewardship Statement for 2022

Dean Boston previewed the idea of a unified statement to show the Vestry is leading the congregation in the stewardship effort. This statement will be addressed in future meetings.

VI. Closing Prayer

D. Boston

Motion to adjourn was made by Doak Wolfe with Jonathan Milling as second to conclude the meeting. Dean Boston closed with a prayer and adjourned the meeting at 6:59pm.

Important Dates for May:

May 11	Foundation Meeting (5:30pm)
May 17	TLC Board Meeting (4:15pm)
May 20	Executive Meeting (4:15pm)
May 20	Finance Meeting (4:15pm)
May 27	Vestry Meeting (6:00pm)
May 31	Memorial Day Holiday

Daughters of the Holy Cross
Vestry Report
April 22, 2021

*She is clothed with strength and dignity, and she laughs without fear of the future.
When she speaks, her words are wise and she gives instruction with kindness.
Proverbs 31:25-26*

The book of Proverbs, specifically this verse, was selected to affirm our identity as women and our commitment to relationships. Proverbs 31 shows us a larger picture of what we are all capable of being as women who work efficiently with courage, initiative and creativity. All baptized women of Trinity are members of the DHC and are welcome to join us in our mission to deepen the spiritual life of the women of the parish, to broaden their Christian outlook and to provide channels through which they may assist in carrying out the program, both inside and outside of Trinity.

The February 22nd General Membership meeting guest speaker was Teresa Glenn, author of *Becoming a Peaceful Mom – Through Every Season of Raising Your Child* and teacher who mentors women to rely on God through everyday circumstances of life. Teresa spoke about verses in Proverbs 31 and how we may come to have the qualities as women who honor the Lord with everything we do. She read Bible verses that refer to “clothing” ourselves as having God in our presence and being intentional in our relationship with God in big and small moments of our lives. She shared some of her life experiences and encouraged us to practice being present in His presence and to rejoice in the future. On the evening of the 22nd, Teresa spoke to a small group at the Elsie Lamar Chapter meeting.

The DHC board met in January, March and April. The meetings allowed members to attend in-person or to dial-in. Due to the pandemic, the DHC was not able to host the Valentine Dance at Still Hopes or the Lenten Luncheons. However, the Bishop Finlay and Bishop Temple Chapter members made Valentine gift bags with handwritten notes and delivered them to the DHC ladies at Sill Hopes on Valentine’s Day.

The date for the 73rd Annual Trinity Bazaar is set for Saturday, November 13th, 2021. Bazaar Chairs have held several successful drop-offs for donations at the Trinity Center and hope for a more normal Bazaar this year. The Bazaar Grants Committee received 7 agency nominations to receive the 2021 Bazaar funds. Each agency was interviewed by a committee member. The committee members gave presentations and voted for 5 recipients. The DHC Board approved the agencies at the April meeting. Once the DHC General Membership approves the agencies at the May 10th meeting, the agencies will be notified and announced in the *Tidings*.

Seventy-five contributions for Easter lily memorials and honoraria totaled \$1,420.00. Proceeds were given to Homeless No More. Twenty-eight lilies were delivered to Still Hopes after the Easter Sunday service.

The DHC Board approved the Nominating Committee's 2022 Executive Board slate at the April meeting. Once the DHC General Membership approves the slate at the May 10th meeting, the slate will be announced in the *Tidings*.

The UTO Ingathering is scheduled for May 2nd. Contributions can be made in the UTO boxes, by check or online.

The May 10th General Membership meeting will be held in-person with a dial-in option in Averyt Hall. Dean Boston will be our guest speaker.

Respectfully submitted,
Lynn Evans
2021 DHC President

Trinity Cathedral Vestry Committee Report

Committee: Committee Members / Attendees:

Pamela Lackey, President

Jim Best, Vice President

Mary Weston, Secretary

Susie VanHuss, Chair of Foundation Development Committee

Bam Gressette

William Haselden

Read Folline

Rita Caughman

Ex officio members: The Very Reverend Dane Boston, Dean; Llewellyn Shealy, Senior Warden; Gus Chapman, Junior Warden; Liz Summers, Treasurer

The Foundation Commission welcomed three new members in January 2021. Mary Weston and Rita Caughman are elected members and Gus Chapman is the new Junior Warden.

Committee Work:

This year has been an active one for Trinity Foundation, thus far.

On February 9, the 4th Annual Trinity Foundation Celebration took place virtually. While not being together in person was disappointing, the virtual format allowed the event to reach more people. The Communications staff reported that over 600 people either watched the event live or viewed it after February 9.

The Foundation Commission continues to oversee the Williamson Trust bequest, which was received in 2020. The Vestry recently approved putting the IHOP property located on Assembly Street on the real estate market for an asking price of \$3.5 million.

As of March 31, 2021, assets of the Trinity Foundation total \$13,351,335. Memorials and honoraria in excess of \$14,000 were received in the first quarter of 2021.

Summary: Ideas for Follow-Up/Future Planning:

The Foundation supports the potential new Trinity website proposed by the Communications Committee. These upgrades would greatly enhance the Foundation's ability to readily pull critical data for donors as well as attracting new donors by having more sophisticated information available on the website. In turn, the Foundation assets will continue to grow, which will enable the mission and ministries of Trinity Cathedral to be supported and preserved for

future generations.

The Foundation Development Committee is working with Dean Boston to establish a Trinity Legacy Sunday to be held in the early fall. Trinity Legacy Sunday will allow the Foundation to celebrate those who have contributed over many decades and also educate parishioners on becoming new Legacy Builders. There will be entertainment, food and fellowship during the event with specific examples of the impact a Legacy Builder makes when making Trinity a part of their planned giving.

Committee Member Action Items from Meetings:

Commission members will continue to work with Dean Boston in finalizing plans for the Legacy Sunday in September 2021.

The Commission continues to increase their efforts in building the Legacy Builder program.

The Cornerstone Newsletter will be published May 15.

The Commission will assist with creating parameters for the new website application.

Committee Recommendations to the Vestry:

Provide support for the Website/Technology Project.

Be willing to participate in and promote the September Legacy Sunday.

Encourage Vestry members to become Trinity Legacy Builders.

Vestry Action Required At This Time:

None at this time.

Trinity Cathedral Vestry Committee Report
Men of Trinity April 2021

Committee: Committee Members / Attendees:

The Men of Trinity is open to all adult males in the congregation. Unfortunately due to covid, no events have run in approximately a year so current attendance numbers are not available. Current president is Ian Weschler and Vice President is Charlie Carter.

Committee Work:

The Men of Trinity is a fellowship committee emboldened to connect the male congregation through events such as oyster roasts, cook outs, speaker presentations, and community activities. Program year normally starts in September with a sports related event that includes a presentation with a local sports figure. The goal is to have an event at least once a month.

Men of Trinity also organizes Tuesday bible studies at breakfast and lunch.

Summary: Ideas for Follow-Up/Future Planning:

Given how dependent in-person meet-ups are to the mission of the Men of Trinity, the goal is to begin organizing events when it feels appropriate. As we approach the federal government's goal of nationwide covid vaccine availability in May, Men of Trinity executives are hoping to have a welcome reception for Dane in the coming months and a night out at the ballpark at Segra Stadium.

Committee Member Action Items from Meetings:

None

Committee Recommendations to the Vestry:

None

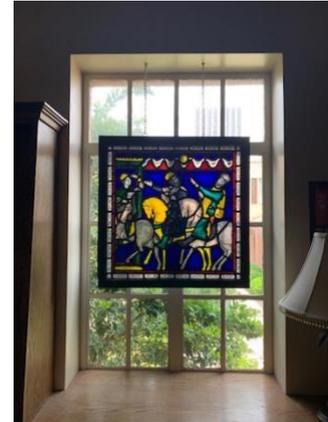
Vestry Action Required At This Time:

Guidance from the Vestry as to when it would be appropriate to organize and market in person Men of Trinity events

Trinity Cathedral Properties Committee Report to the Vestry April 2021

Members: Ed Tilden (Chair), Peter Shand (Security sub-committee chair), Mary Belser, John Stuart, Jim Sims (Churchyard Administrator), Tim Owens (Vestry Liaison), Ed Farley, Pat VanHuss, Ward Briggs (Vestry Liaison), and Karen Menge. **Ex-Officio Members:** Dane Boston (Dean), Donald Benson (Canon for Administration), Llewellyn Shealy (Sr. Warden) and Gus Chapman (Jr. Warden).

Stained Glass Window given by Spong family: The stained-glass window donated by Bennett Spong titled “Magi Following the Star” has been mounted in the Hospitality room. There will be an article about the Spong’s gift in a future issue of *Connections*. Tim Owens volunteered his company’s (Regional Material Handling, Inc.) expertise in getting the window mounted (Thanks Tim!). A plaque explaining the window and its dedication will be mounted adjacent to it soon.



Trinity Forward donor’s plaque: We have a list of the donors that will include over 200 names, and which will be encased in Lucite. It will be mounted in the TCMM on the ground floor across from the closet (former bazaar storage). A special list of the donors will be included in *Connections*, a separate email to parishioners, and a link to the list on our website will be in *Tidings*. The plaque will look similar to the Bicentennial Restoration plaque shown here.

Pew torches: The brackets for all the pew torches have been upgraded to a slid-in bracket that is much more secure and stable. A new torches storage rack built by Beau Powell with coordination by Frank Brunson has been delivered. The rack was donated by Beau Powell in memory of his son Roy Alexander Powell III. Ed Tilden and Ward Briggs volunteered to mount and store the torches as the church seasons change. We also decided not to use the glass globes going forward on a trial basis to reduce their rattling in place and/or being broken. The Dean designated the following church calendar dates for mounting the pew torches: Advent 1 through Candlemas (Feb 2); and Lent 1 (not Ash Wednesday) through Trinity Sunday (the Sunday after Pentecost).



Dean Jones’s Official Portrait: Karen Menge is working with the framer to get the proper molding as there have been supply issues including out-of-stocks and back orders.

Trinity Cathedral Properties Committee

Report to the Vestry April 2021

Access system upgrades: We have fitted the Admin Building front door, Welcome Center door, and Elevator door with new access panels that have key fob access and a built-in camera so staff/security can screen the person before buzzing them in. The keypad is used for one-time access needs such as meetings after hours.



Security Cameras upgrades and additions:

- **Phase I (in progress):** All 10 of the TLC inside cameras will be upgraded with next generation cameras.
- **Phase II:** New inside security cameras for the Education Building.
- **Phase III:** New interior cameras in the Admin building and the gym. Exterior cameras will be added around the entire campus. These cameras will have motion tracking capability, and the ability to track persons from one camera zone to the next automatically. This camera system will be the same one used by UofSC and the State House, can be integrated with those systems, and provide local law enforcement with access to a live feed.
- The camera system will cost about \$200K.

Campus LED lighting upgrades: LED lights have now been installed throughout the campus outdoors and indoors with the exception of the Workshop which still has fluorescent lighting, the Nave lanterns (fluorescent), and the alter spotlights (halogen). The narthex lights are being replaced with LEDs. All LED lights except those in the cathedral are on our Lightcloud system and can be scheduled and controlled remotely via the Internet. The cathedral lights are on their own control system. The remaining Cathedral lights will be upgraded at a future date.

Roofing: Seabourne Roofing, which did the new roof on the TCMM, has surveyed all building roofs.

- The Seibels Chapel roof, which was not replaced during the cathedral restoration, has been replaced, and the interior ceiling damage will be repaired and then repainted.
- The roof above the Sacristy where a boiler is located needs to be replaced, and we are awaiting the bid.
- The Keenan Chapel breezeway roof needs to be repaired, so we are having it water tested to determine the extent of the work.

Miscellaneous facilities update:

- The broken tiles on the steps up to the Welcome Center were replaced with tile we recovered from the kitchen renovation.
- A sidewalk will be added between the Admin and TCMM buildings for access to the playground from the TCMM side door. Also, the fencing has been enlarged around the small playground area and a divider fence was installed in the big playground.
- All the carpets in the Admin Building were professionally cleaned before Dean Boston arrived.
- The Sterling Room HVAC was replaced in early December.
- The Cart Courtyard Crepe Myrtles were diseased and removed. The remaining shrubs are thriving. The walkway and fountain stones and bricks were pressure washed and look very nice.

Trinity Cathedral Properties Committee Report to the Vestry April 2021

Overall, the property is in very good shape. Things are handled as they arise, so we don't encounter major problems. A little work every day keeps us from having to do major work later on.

Respectfully submitted,
Ed Tilden, Properties Committee Chair
Ward Briggs, Vestry Liaison
Tim Owens, Vestry Liaison

Trinity Cathedral Vestry Committee Report

April, 2021

Committee: Committee Members / Attendees:

Susie Dibble, co-chair
Pam Lackey, co-chair
Gus Chapman, Vestry Liaison

Committee Purpose and Charge for 2021:

Throughout this past year, parishioners have found solace in connecting with small groups via technology, gathering outside, or in some instances, masked and social distancing inside.

With this in mind, the Stewardship chairs have proposed a “pilot group” for Phase 1 of the 2021 – 2022 Stewardship campaign to have 10 team leaders. Each leader will have a group of 8-10 people. The group will pick a common theme, interest, and/or effort that they would like to study and discuss. The group will decide a format and schedule of how to gather. Once established, each team will incorporate stewardship into their meeting routine.

A few of “Christ Centered” options for themes could include one or more topics:

- Book Study
- Exercise – Hiking Group
- Cooking/Supper Club
- Volunteer for Trinity Breakfast/Trinity casserole deliveries/Harvest Hope
- Prayer Group
- Art - Music

Committee Work:

Phase 1 Leaders

- Kirby Shealy – Stewardship in the environment
- Kaki Zeigler – How to live with a grateful heart
- Clarke Lee – Bible Study
- Charles Dibble – How has your history/experience grounded your faith?
- Rox Pollard – Intense Bible Study (Chronicles)
- Elizabeth Barrett – Reconnecting with the choir
- Kathleen Baker – Young moms group
- Span Laffitte – Bible Study
- Susan and Phil Johnston – Prayer Group

Summary: Ideas for Follow-Up/Future Planning:

Committee co-chairs are currently working to identify phase 2 leaders.

Committee Member Action Items from Meetings:

Vestry Liaison is working to identify 2022-2023 Stewardship chairs

Committee Recommendations to the Vestry:

The committee recommendation for Vestry members is to be actively engaged on a team or leading a team. Also, the co-chairs are asking for volunteers or names of parishioners who would be recommended to lead a team. The goal is to find 10 leaders for each additional phase.

Vestry Action Required At This Time:

Send recommendation for team leaders to Susie Dibble or Pam Lackey.